



Secular Franciscan Order

Our Lady of the Angels Regional Fraternity

December 20, 2012

Dear Fraternity Minister,

I am writing to announce the convocation of our Regional Chapter of Ministers which had been scheduled originally for November 10 and postponed in the aftermath of hurricane Sandy. The Chapter will meet on Saturday, January 19th, 2013. **It is the serious responsibility of every fraternity minister to be present or to send a delegate to the Chapter meeting in their place.** The Chapter of Ministers is the meeting of the full Regional Council of our Regional Fraternity—the highest governmental body of our Regional Fraternity.

Article 63 of the General Constitutions of the Secular Franciscan Order defines the Regional Chapter in the following way, *“The regional chapter is the representative organ of all the fraternities existing within the confines of a regional fraternity, with elective and deliberative power.”* This is the Regional Council which is constituted by all of the local fraternity ministers within our Regional Fraternity together with the members of the Regional Executive Council.

As the elected local minister of your fraternity, one of your most serious responsibilities to the Order is to represent your local fraternity at this annual meeting and in this way participate in the governance of the Regional Fraternity.

Our principal speaker for the on-going formation portion of our meeting will be Sister Lillian Alam, FMM. Sister was formerly a staff member with Franciscans International and is currently on the Pastoral staff at Holy Name of Jesus Church, 96th Street in New York. She will address the issues surrounding human trafficking.

This year, the Chapter of Ministers meeting will take place at St. Francis of Assisi Church in the San Damiano Hall, 129 West 31st Street, New York, NY 10001. The local fraternity should reimburse the local minister or delegate for any expense involved for transportation to and from this meeting.

There will be time for dialogue with your fellow fraternity ministers and Regional leadership, setting the future direction of our Region, and of course, we will also engage in the important business items before the Chapter including the Regional Budget.

In order to prepare yourself for the discussion, I ask that you please review the enclosed documents:

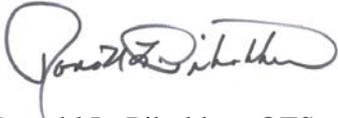
- the proposed agenda/schedule of the day
- Also included are directions to reach St. Francis of Assisi Church in New York City.

Please be sure to complete the enclosed form indicating either your attendance or naming a delegate to represent your fraternity. A delegate should be a member of your local fraternity council but if this is not possible, then they must, at least, be a permanently professed member. **Every fraternity must be represented at this important meeting.** Please be sure to complete and send this form even if you sent one in earlier in preparation for the November meeting which was canceled. As different circumstances may mean different observers, or delegates or whether you will be able to represent your fraternity, you must **re-submit this form** to Kate Asselin, OFS, Regional Secretary, at the address indicated on the form.

Any member of the Secular Franciscan Order is welcome to attend this meeting as an observer. You must indicate the name of any observer who plans to attend on the form. There is no cost for attendance at this meeting. You are requested to bring your own lunch.

I look forward to seeing you on January 19th, 2013 at St. Francis of Assisi Church, San Damiano Hall in New York City, NY. Please pray for the success of our Chapter.

Fraternally,

A handwritten signature in cursive script, appearing to read "Ronald L. Pihokker".

Ronald L. Pihokker, OFS
Regional Minister

Our Lady of the Angels Regional Fraternity

Chapter of Ministers January 19th, 2013

**St. Francis of Assisi Church
San Damiano Hall
129 West 31st Street
New York, NY 10001**

Agenda

- 9:00 Registration
- 9:30 Opening Prayer
- Roll Call
- Welcome by Regional Minister/ Introduction of Speaker
- On-going Formation—Sister Lillian Alam, FMM
The tragedy and the challenge of Human Trafficking
- Approval of Minutes of Chapter 2011
- Reports
- Minister
 - Spiritual Assistant
 - Vice-Minister
 - Formation Director
 - Treasurer's Report
- 12 Noon Mass
- Lunch
- 1:45 Budget Review and Approval
- New Business
- Closing Prayer
- 4:00 Adjournment

DIRECTIONS TO

St. Francis of Assisi Church, San Damiano Hall
129 West 31st Street,
(between 6th and 7th Avenues)
New York, NY 10001

To St. Francis by Subway:

Subway to Herald Square Station



Subway to 7th Ave 34th Street



Subway to 34th Street / Penn Station



To St. Francis of Assisi by train from New Jersey:

PATH from Hoboken or Journal Square to 33rd Street

NJ Transit to Penn Station

Long Island:

LIRR to Penn Station



**Secular Franciscan Order
Our Lady of the Angels Regional Fraternity**

Chapter of Ministers Meeting 2012

**St. Francis of Assisi Church
San Damiano Hall
129 West 31st Street
New York, NY 10001**

Saturday, January 19th, 2013

Minister's Name: _____

Fraternity: _____

Location: _____

Please check one:

I will attend the Chapter Meeting _____

I am sending a delegate to represent me _____

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If sending a delegate, please complete below:

The delegate's name is: _____

I hereby certify that this delegate is a permanently professed member of my fraternity.

Signature of Minister: _____

Others attending as observers (please list names):

Please complete and return this form by January 5th to:

**Kate Asselin, OFS, Regional Secretary
45 Park Avenue, Apt.103 Verona, NJ 07044-2432**